

# Belfast Model School for Girls

*Achievement for All*



## Smoke Free Policy

Agreed by Board of Governors: Dec 2008

To be reviewed: as per legislation

### Rationale

It is the policy of the Belfast Model School for Girls that all of our workplaces are smoke free and all employees has a right to work in a smoke free environment.

Smoking is prohibited throughout the entire workplace with no exceptions. This includes school vehicles. This policy applies to all employees, consultants, contractors, pupils and visitors.

### Purposes

This policy has been developed to protect all employees, service users, customers and visitors from exposure to second-hand smoke and to assist compliance **with The Smoking (Northern Ireland Order) 2006**.

Exposure to second-hand smoke also known as passive smoking increases the risk of lung cancer, heart disease and other illnesses. Ventilation or separating smokers and non-smokers within the same airspace does not prevent exposure to tobacco smoke.

### Implementation

Overall responsibility for policy implementation and review rests with the Health and Safety Officer, currently Mr W. Hamilton.

All staff are required to adhere to and facilitate the implementation of the policy. The person named above shall inform all existing employees, consultants and pupils of the policy and their role in the implementation and monitoring of the policy. New personnel will be given a copy of the policy on recruitment/induction. Appropriate no-smoking signs will be clearly displayed at the entrances to and within the premises.

### Non Compliance

Disciplinary procedures will be followed if a member of staff does not comply with this policy. Standard procedures will be followed in the event of non-compliance. Under smoke-free legislation, offences relating to the display of signage and smoking in a smoke-free place may attract a fixed penalty notice or lead to prosecution. Failure to prevent smoking in a smoke-free place may lead to prosecution.

### Help to Stop Smoking

The Smokers' Helpline on 0800 85 85 85 is a free phone service, which provides friendly advice and support to smokers about stopping smoking. If you want to talk to someone face-to-face, ask at your GP practice or local pharmacy where you can get general advice on nicotine replacement therapy and non-nicotine treatments.