



**** PLEASE NOTE**

Tuesday 24th February is the final date and time (not later than 4pm) for Change of Preference in Exceptional Circumstances (CoPEC) request by email to EA from applicants – including all relevant evidence. CoPEC received after this date/time will not be considered. Final date for documents in support of applications. Final for new applications (treated as late). Applications/Documents received after 4pm on 24th February 2026 will not be processed until the close of the post primary admissions procedure. Last date for applicants to communicate FSME New Applications (treated as late) Documents in support of applications

Post Primary Admissions Timeline
September 2026 Admissions

- **Monday 1st December 2025** – Transition Day for Primary 7 pupils to visit the school.
- **Wednesday 10th December 2025** – Admissions Criteria published on EA website and School website.
- **Thursday 22nd January 2026** – Open Evening commencing at 5.30pm
- **Tuesday 27th January 2026** – Admissions portal opens at 12 noon for Primary 7 parents to process applications.
- **Thursday 19th February 2026** – Admissions portal closes at 12 noon for Primary 7 parents to process applications. An application received after 12 noon on 19th February will be treated as **late**.
- **Tuesday 24th February 2026** – Admissions final date and time (not later than 4pm) for Change of Preference in Exceptional Circumstances (CoPEC) request by email to EA from applicants – including all relevant evidence. CoPEC received after this date/time will not be considered. Final date for documents in support of applications. Final for new applications (treated as late). Applications/Documents received after 4pm on 24th February 2026 will not be processed until the close of the post primary admissions procedure. Last date for applicants to communicate FSME.
- **Thursday 5th March 2026** – Admissions First preferences to be selected by post primary schools and confirmed to EA.
- **Wednesday 15th April 2026** – Last date for schools to request temporary variations from DE. Requests received after this date may not be progressed.
- **Tuesday 5th May 2026** – Close of Year 8 Transfer Procedure. Schools will prepare any correspondence for issue to parents.
- **Saturday 9th May 2026** – Parent notified online through the parent's portal. School may issue their own letter to applicants on this day.
- **Tuesday 12th May 2026** – Date from which parents can lodge a Year 8 Post Primary Appeal – Online Appeal Portal opens at 9am
- **Thursday 21st May 2026** – Deadline for receipt of appeal forms against Year 8 decisions by post-primary schools, no later than 4pm
- **June/July/August 2026** – Independent Tribunals hear appeals.



SCHOOL ADMISSIONS PROCESS

BELFAST MODEL SCHOOL FOR GIRLS

SEPTEMBER 2026

ANNOUNCEMENT TO PARENTS



Open Evening for Transfer 2025 will be held on Thursday 22nd January 2026 at 5.30pm



Transition Day for all Primary 7 pupils will be held on Monday 2nd December 2024. Details will be supplied to all feeder primary schools.



Belfast Model School for Girls Admission Criteria for September 2024 will be published by the Education Authority on the EANI website on Thursday 5th December 2024



Parents must apply online through the Parents Portal on the Education Authority Website. Parents must register on the portal if they haven't already done so. For more information, please visit <https://www.eani.org.uk/parents/admissions/post-primary-admissions-guide>

THE APPLICATION PROCESS



The application process will open at 12 noon on Tuesday 28th January and will close at 12 noon on Thursday 20th February. Any late applications after this date must be discussed with the Post-Primary Admissions Team at the EA.



All amendments must be discussed with Post-Primary admissions at EA. This includes amendments to an application, additional information for an application and changes in school preference.



Parents will be informed through the Parents Portal on the EA website of their daughter's place at a Post-Primary School on Saturday 10th May. The Post-Primary Admissions Team at EA will be available for any queries or concerns from parents via the Admissions Helpdesk.

APPLYING FOR A PLACE AT BELFAST MODEL SCHOOL FOR GIRLS



Parents are asked to carefully read the school **Admissions Criteria**, providing information to support each criterion that is relevant to your application.



Parents can also upload any documents which support the criteria met. Documents include birth certificate, proof of address, proof of only/eldest child, name, date of birth and attendance dates of any siblings attending or attended **BMSG/BBMS**.



Parents are asked not to contact the school to enquire of their daughter's place or to make amendments to their application if they have chosen **Belfast Model School for Girls** as their first preference **Post-Primary** school.



Should the school reach full admission numbers when the application process ends, a waiting list will be put in place and parents will be informed should a place become available. The waiting list will be based on criteria met by each application.

USEFUL LINKS FOR PARENTS

School website

<https://belfastgms.org/site/>

School Prospectus

<https://www.23eleven.co.uk/belfast-model-school-for-girls>

School Criteria

<https://belfastgms.org/site/wp-content/uploads/2025/12/Belfast-Model-School-for-Girls-Admissions-Criteria-2026-2027.pdf>

EA Post Primary Admissions Guidance

<https://www.eani.org.uk/parents/admissions/post-primary-admissions-guide>

Post Primary Admissions

Tel: 028 9598 5595

Email: postprimaryadmissions@eani.org.uk

